



Employment Application

Essential Childcare are equal employer and adhere to the laws which prohibit discrimination in employment on the basis of age, sex, race, religion, national origin, color, ancestry, mental physical disability , sexual orientation, marital status, veteran status or any other factor protected by law.

Last Name: _____ MI _____ First _____

Address: _____

City: _____ State _____ Zip _____

Home Phone _____ Cell phone _____ Email _____

DOB _____ SS# _____ - _____ - _____

Position(s) Applied for _____ Date of application _____

Desired Salary _____

Have you been convicted of a crime? Yes or No **if yes.....**

PLEASE STOP HERE AND SEE A DIRECTOR!!!

How did you learn about our facility? _____

Have you ever been employed with us before? Yes No if yes, date _____

Are currently employed? Yes No

If you are under 18 years of age, can you provide required proof of eligibility to work? Yes
 No

Are you prevented from lawfully becoming employed in this country because of Visa or immigration status? Yes No

Are you layoff and subject for recall? Yes No

Are you bound by a non-competition or trade secret agreement? Yes No if yes, please explain

Are you available to work: Full time Part-time temporarily Substitute

Are you available to: Open at 6:30a.m Closed at 8:30 p.m.

Days available to work: Mon Tue Wed Thu Fri Sat

Hours available to work _____

Date available to work _____

Do you have relatives or acquaintances who are currently employed by Essential day care?

Yes No If yes, state their name(s) and position of employment. _____

Have you ever been fired or forced to resign by an employer? Yes No

(Answering yes does not automatically disqualify you for employment)

If yes, Please explain _____

Have you ever been under investigation with Child protective service in regards to your ability to work with young children? Yes No if yes, please explain: _____

Employment History

Most recent employer	City	State	Zip Code	Salary
Position Held	Date From/to	Supervisor	Phone	
Hours Per Week	Reason for Leaving			

Next Employer	City	State	Zip Code	Salary
Position Held	Date From/to	Supervisor	Phone	
Hours Per Week	Reason for Leaving			

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Next Employer	City	State	Zip Code	Salary
Position Held	Date From/to		Supervisor	Phone
Hours Per Week	Reason for Leaving			

May we call your current employer? Yes No

Character (Non- Family Member) References

Name	Telephone Number	Relationship

Education History

	City& State	Area of Study	Degree/ Certificate/ Diploma
High School			
Under Graduate College			
Graduate School			
Trade of Business School			

Staffs who work with children are expected to participate fully in a program for active youngsters. This may include lifting of young children, getting up and down from the floor, participation in lively indoor/ outdoor activities, moving equipment and furnishing and generally being able to react quickly to ensure the safety of the children in care.

Do you have any physical limitation that would limit your ability to work with young children?
 Yes No

Are you able to perform the duties above? Yes No

Do you require any accommodation, modification, or adaptive devices to assist you with performing this job? If yes, explain _____

DSS regulation requires all staff member to attend 20 training hours per year. Would you be willing to participate in these training? Yes No If no, please explain; _____

Do you have a valid Driver license? Yes No

License# _____ State _____

Do you have valid Adult CPR Certification? Yes No

Do you have Child CPR Certification? Yes No

Do you have First Aid / AED Certification? Yes No

Do you currently have fingerprints and background check on file with the SC Dept of social Services? Yes No

Please list any Early Childhood or Elementary Education Certificates or other credentials, including workshops, training seminars, etc. If you are applying for a support staff position such as cook, bus driver or maintenance person, list any applicable training. _____

In paragraph form briefly describe your philosophy for teaching / working with children in the position for which you are applying. _____

Please describe your strength and weakness as a teacher, Co-worker and employee _____

Would you need Childcare if hired? Yes No If yes, please list the name and age of your children: _____

By signing the below, I certify that all of the information I have provided in this employment application is true and that the information may be verified by a director of Essential Childcare.

I understand that if I have provided any false information on this application, it may prevent me from being hired or it may result in dismissal for employment at a later date.

I understand that all employees of Essential Childcare are employed AT -WILL and may quit or be terminated at anytime and for any reason. Nothing in Essential Childcare rules, policies, handbook, procedures, employment application or any other document relating to employment creates any express or implied contract of employment.

I understand that if I am hired, I will have a 90 day probation period, where I will be monitored and evaluated on my job performance, punctuality, attendance, etc.

X _____
Signature of Applicant

X _____
Date